

6th May 2011

Dear Oil Industry Contractor and Service Provider

**Notification of Change of Ownership
Workplace Clearance (WPC) Program**

On 16th May 2011 the ownership of the Workplace Clearance Program (also known as the “AIP Cold Work Checklist”) will transfer from the Australian Institute of Petroleum (AIP) to a new joint venture called the Workplace Clearance Group (WPCG). The WPCG comprises BP Australia Pty Ltd, The Shell Company of Australia Pty Ltd and Caltex Australia Limited.

The WPC program will continue in its present form for a period of approximately twelve months during which time the content and delivery method will be reviewed.

Optimum Compliance, the training company currently delivering the program, will continue to provide training and supply the form pads during the interim period. Fees and charges for the training and the use of the WPC form (both paper and electronic) will be revised during this time to reflect the cost of running the program, its review and subsequent upgrade. Existing AIP WPC forms can continue to be used during the interim period. New forms will also be available using the WPCG logo. Further information is available at www.wpcg.com.au.

Should you have any questions, please contact Tony Sexton, Optimum Compliance on 07 3899 3939 or ts@optimumcompliance.com.au.

We thank you for your support over the last 15 years and understand that the WPCG are looking forward to continuing to provide the WPC program to support your company’s safe system of work plan.

Yours faithfully



Dr John Tilley
Executive Director